



## Tax-Exempt & Municipal Equipment Lease Application

Phone: 800.770.nelc (6352)  
 Fax: 888.332.nelc (6352)  
 email: credit@nelc.com

Legal Name of Obligor:		Fed Tax ID #:	
Address:			
City:	County:	State:	Zip:
Contact Person:		Title	
Phone:		Fax:	
Email Address:		Alt Contact Email Address:	
Alternative Contact Person:		Title:	Phone:
Date municipal entity was established:			
Insurance Agent Contact and Phone Number:			Or, Self Insured?
Total Cost of Equipment/Project: \$		Term (years):	
*Down Payment: \$		Source of Down Payment :	
Trade In: \$		Payment Amount: \$	Delivery Date:
Other: \$		Payment Due:	<input type="checkbox"/> Advance <input type="checkbox"/> Arrear:
Amount to Finance: \$		Payments: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual	
<small>*Obligor's down payment should be made before or at delivery. Proof of down payment is required prior to payment of any contract proceeds, unless otherwise negotiated</small>			
Has the obligor paid, or does obligor intend to pay, a vendor for any portion of the equipment being financed with the intent of being reimbursed with proceeds from this financing?			
How will the contract payments be made? <input type="checkbox"/> P-Card *Addtl Fees Will Apply* <input type="checkbox"/> Check <input type="checkbox"/> ACH <input type="checkbox"/> Other (specify)			
What fund will the remaining contract payments be made from? <input type="checkbox"/> General <input type="checkbox"/> Special (specify)			
Will any federal monies be applied to the contract payments? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain			
Equipment Description:			
New Equipment:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, list age of equipment or date manufactured:	
Refurbished:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Year:	
Replacement:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Age of current equipment:	Year purchased:
If not a replacement, why is the equipment needed?			
Buyout Included:		Amount of buyout included: \$	
Soft Costs Included:		Amt. of soft costs included (shipping, software, and sales tax): \$	
Physical location of equipment after delivery:			
Describe the essential use of the equipment:			
Has the obligor ever defaulted or non-appropriated on a lease, bond, or legal obligation?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the obligor issue more than \$10,000,000 in tax-exempt debt in this calendar year?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the project a building? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, who owns the land?	
What is the physical address of the new building/project?			
<b>Financial information required (for all funds):</b>			
<b>Fiscal Year End:</b>	<b>Current Year (Actual YTD)</b>		<b>Prior Year (Actual Not Budget)</b>
Total Revenue:	\$	\$	
Total Expenditures:	\$	\$	
Net Income:	\$	\$	
Total Fund Balance	\$	\$	
If the obligor's expenditures exceeded revenues for any one of the last three years, explain why and what measures were taken to correct the shortfall:			
Completed By (signature		Printed Name and Title:	Date:

**Include most recent year end audited financial statement.**  
 By signing this application Obligor representative agrees to the following statement: "Everything stated in this application is correct to the best of my knowledge. I understand Obligee will retain this application whether or not it is approved. Obligee is authorized to verify any information on this application with an appropriate third party as necessary to complete the credit review process."  
 ☐ Please note that, depending on circumstances, we reserve the right to charge a reasonable fee to the Obligor/broker, if this transaction is not funded. This fee is for expenses incurred and services performed related to the processing of the transaction. This fee will NOT be charged if the transaction is funded by Obligee.